

Disbanded Troop Process

Troop Leaders and Service Teams

Definition

A disbanded troop is a troop that is no longer participating together as a group in Girl Scouts. The service unit team and GSWPA staff will make reasonable efforts to secure additional girls and/or new volunteer leadership for a troop considering disbanding.

If it is determined a troop will not continue, the girls in the troop are to decide how their troop funds will be spent and how any troop supplies or equipment will be disbursed within 60 days of disbanding or dividing. Troop funds should be used for programs, summer camp opportunities, registration for girls continuing within another troop or as individuals, or lifetime membership for graduating seniors.

What does the Troop Leader need to do?

If the volunteer troop leadership of an existing troop decides not to continue or if the troop decides to stop meeting during the membership year, the troop leader is to: Follow "Next Steps" listed on the *Disbanded Troop Form*.

What the GSWPA Staff will do once *Disbanded Troop Form* is received

- The Volunteer Support Specialist will confirm the bank account(s) have been closed if necessary.
- If the troop is reorganized before fund disbursement, the money and troop number will be returned to that troop.
- Alert Service Unit on the troop status and confirm funds were disbursed.
- If a disbanding troop has an outstanding parent debt from either the Magnut or Cookie program and the following criteria are met, earned proceeds from the debt will be issued to the troop.
 - proper paperwork has been submitted to council
 - troop is reorganized before fund disbursement
 - entire debt is collected within one year
- Work on helping place girls in other troops in coordination with Service Unit efforts.